

Kick-off meeting report

Amman- Jordan 25th September-2012

J-ERA Center

Summary table

Reason for meeting	<ul style="list-style-type: none">- To discuss main roles of partners.- To discuss first 6 months work plan (including the first work package).
Main discussion points	<ul style="list-style-type: none">- Jordan's need for renewable energy.- The expertise and supporting main roles of partner universities.- Networking event in February 2013/Jordan.- Strategy of work plan within the next 6 months, mainly NCRD's role.- Jordan Feb 2013 networking event themes.
Dead lines	<ul style="list-style-type: none">- Project website has to be ready by the end of October.- Networking event, February 2013, held by NCDR/ Jordan.- WP4 event, June 2013, held by University of Applied Science Technikum Wien/ Austria

Main partner roles:

National Center for Research and Development – Jordan (Coordinator):

- Overall project coordinator and main beneficiary
- Plays a key role in all project activities.

- Leads four work packages:
 - Strategic actions for competitiveness
 - Physical and structural capacity building
 - Visibility Actions
 - Project management and monitoring
- Participates in all activities that require considerable staff effort and mobility budget.

University of Alicante – Spain (UA):

- Supports NCRD in overall project coordination.
- Responsible for project website and management tools.
- Supports in analysis and strategy development.
- Plays a key role in preparation of networking events.
- Monitors and facilitates the project dissemination & liaison activities.

University of Applied Sciences Technikum

Vienna – Austria (UASTV):

- Crucial twinning partner for NCRD.
- Responsible for main networking and dissemination.
- Partner for NCRD inclusion in the EU RE research landscape.
- Responsible for coordination of two major networking events
- Responsible for development of joint projects and FP application
- Provides support and coaching within other activities.

University of Murcia – Spain (UMU):

- Actively participates in work package: Human Resource Capacity building at multiple levels.
- Provides input for science related training.
- Hosts NCRD research initiatives.
- Disseminates and actively participates in networking events.
- Coordinates monitoring and quality control measures.

First 6 month action plan and deadlines:

- WP 1 will be lead by NCRD, there for NCRD have to appoint a working group, keeping in mind that the main focus of this WP is the needs of their staff.
- The European partners will provide NCRD with a questionnaire; the analysis is the responsibility of NCRD staff.
- NCRD is responsible for the project website that has to be finished by the end of October 2012.
- NCRD will invite speakers, and organize all the Feb 2013 networking event details.
- Networking events:
 - First networking event in Amman/ Jordan, February 2013, with main focus on Solar Energy, Energy Efficiency, and Biomass.
 - Second networking event in Vienna/ Austria, June 2013, still to be discussed.